

## At a Glance: Fannie Mae Condo Project Review and Insurance Requirements®

This At-A-Glance is designed to help lenders determine the appropriate level of project review and insurance requirements for loan transactions in condo projects.

Step 1: Determine a Condo Project Review Type.....	1
Step 2: Follow the Condo Project Review Type Requirements .....	3
Step 3: Confirm the Condo Project Insurance Requirements** .....	4

### Step 1: Determine a Condo Project Review Type

Subject Unit Type	Project and Transaction Characteristics	Review Type
Not applicable – see next column	<p>A condo project review is not required for the following transactions:</p> <ul style="list-style-type: none"> <li>• Projects already approved through the Fannie Mae Property Eligibility Review Service (PERS)</li> <li>• DU® Refi Plus™/Refi Plus loans</li> <li>• Limited cash-out refi with LTV of 80% or less when Fannie Mae owns the mortgage being refinanced</li> <li>• Detached condo unit transactions</li> <li>• 2- to 4-unit projects</li> </ul>	<p>No review – see <i>Selling Guide</i> for specifics about each waiver.</p> <p>Lenders must still ensure compliance with all Fannie Mae requirements for property eligibility, appraisal standards, insurance, and lien priority.</p>
Attached Unit	<p>Established projects with the following transaction characteristics:</p> <ul style="list-style-type: none"> <li>• Primary residence with LTV/CLTV/HCLTV of 90% or less</li> <li>• Second home with LTV/CLTV/HCLTV of 75% or less</li> <li>• Investor transactions with LTV/CLTV/HCLTV of 75% or less</li> <li>• Not located in Florida (see below)</li> </ul>	Limited Review
	<p>Established projects in Florida with the following transaction characteristics:</p> <ul style="list-style-type: none"> <li>• Primary residence with LTV/CLTV/HCLTV of 75%/90%/90% or less</li> <li>• Second home with LTV/CLTV/HCLTV of 70%/75%/75% or less</li> <li>• Investor transactions with LTV of 70% or less</li> </ul>	Limited Review



Subject Unit Type	Project and Transaction Characteristics	Review Type
	All established projects not eligible for Limited Review  All new projects (see exceptions requiring PERS approval below)	Full Review with or without Condo Project Manager (CPM), or  Fannie Mae Review through the streamlined PERS submission (for established projects)
The standard PERS submission <b>MUST be used</b> for the following project types: <ul style="list-style-type: none"> <li>• New or newly converted condo projects consisting of attached units in Florida</li> <li>• Newly converted non-gut rehabilitation projects consisting of five or more attached units</li> <li>• Any new project or any established project that contains manufactured homes with resale restrictions, community land trust, shared equity, and/or leaseholds.</li> </ul>		Fannie Mae PERS – standard and streamlined processes  (See <a href="#">PERS Overview</a> )

NOTE: *The standard Fannie Mae Project Eligibility Review Service (PERS) submission **may be used** for any attached unit in a new condo project while the streamlined PERS submission process **may be used** for any attached unit in an established condo project.*



## Step 2: Follow the Condo Project Review Type Requirements

	Limited Review	Full Review	Fannie Mae Project Eligibility Review Service (PERS)
<b>Ineligible Project Types</b>	Must not be a project type that is on the Ineligible Project Types list in <i>Selling Guide</i> <a href="#">B4-2.1-02, Ineligible Projects</a> .		
<b>Insurance Requirements*</b>	Compliance with all applicable requirements in <i>Selling Guide</i> <a href="#">B7, Insurance</a> is required (see page 3).		
<b>Review Requirements</b>	See <i>Selling Guide</i> <a href="#">B4-2.2-01, Limited Review</a> for additional details.	Review may be completed manually or with the aid of CPM. Project must meet all applicable requirements in <i>Selling Guide</i> <a href="#">B4-2.2-02, Full Review</a> for Attached Units in Condo Projects, and any applicable requirements for New and Newly Converted Condo Projects in <i>Selling Guide</i> <a href="#">B4-2.2-03</a> if the unit is in a new or newly converted project, including but not limited to the following: <ul style="list-style-type: none"> <li>• Budget review</li> <li>• Common expense delinquencies</li> <li>• Ownership of amenities</li> <li>• Completion and legal document requirements for New Projects</li> </ul>	All review requirements under the Full Review option apply. Project must be entered into CPM. Lender must submit all required documents and forms for the PERS process – whether using the standard or streamlined submission process – as listed in <i>Selling Guide</i> <a href="#">B4-2.2-07, Project Eligibility Review Service (PERS)</a>
<b>Review Expiration</b>	New projects - no more than 180 days prior to the Note Date. Established projects – No more than 1 year prior to the Note Date. PERS: See <a href="#">list of PERS approved projects</a> for expiration dates.		

\*When a waiver of review is used as noted in Step 1 above, lenders are still required to validate insurance requirements are met. Lenders must still assure compliance with all FM requirements for property eligibility, appraisal standards, insurance and lien priority. See the applicable *Selling Guide* section for additional details related to the various requirements when a standard project review is waived.

NOTE: Requirements for units in PUD projects can be found in *Selling Guide* [B4-2.3-01, Eligibility Requirements for Units in PUD Projects](#). Full Review requirements for units in new and established co-op projects can be found in *Selling Guide* [B4-2.3-02, Co-op Project Eligibility](#). PERS requirements can be found in *Selling Guide* [B4-2.2-07, Project Eligibility Review Service \(PERS\)](#).



### Step 3: Confirm the Condo Project Insurance Requirements\*\*

	Limited Review or Waived Review	Full Review, Condo Project Manager, and PERS
<b>Property Insurance Project Level</b>	The homeowners' association (HOA) must maintain a master property insurance policy that provides coverage for the full insurable replacement cost of the project improvements including the units. Detached condos may follow single-family property insurance requirements ( <i>Selling Guide</i> <a href="#">B7-3-03, Determining the Amount of Required Property Insurance Coverage</a> ), if the legal documents allow individual policies to be held.	
<b>Property Insurance Unit Level (HO-6)</b>	The borrower must maintain an HO-6 policy if the HOA's master property policy does not include unit interior improvements under the terms of this policy type. The coverage provided by the <b>HO-6 policy must be</b> sufficient to repair the condo unit to its condition at the time of loan origination.	
<b>Flood Insurance</b>	The HOA must obtain a Residential Condominium Building Association Policy (RCBAP) or equivalent private flood insurance coverage for the subject unit's building if it is located in a Special Flood Hazard Area (SFHA) ( <i>Selling Guide</i> <a href="#">B7-3-07, Flood Insurance Coverage Requirements</a> ). The policy must cover all of the common elements and property (including machinery and equipment that are part of the building), as well as each of the individual units in the building.	
<b>Liability Insurance</b>	Not required	The HOA must maintain a Commercial General Liability policy with \$1,000,000 in coverage for all common areas and elements, public ways, and other areas under the HOA's supervision. Commercial areas must also be covered.
<b>Fidelity/Crime Insurance</b>	Not required	<p>The HOA must maintain a fidelity/crime policy covering anyone with access to association funds, including a management agent, except for projects that:</p> <ul style="list-style-type: none"> <li>• Have 20 units or less; or</li> <li>• Need no more than \$5,000 in required coverage (based on either the maximum funds held or three months of assessments, depending upon which method applies to the project).</li> </ul> <p>NOTE: <i>In states that have statutory fidelity/crime insurance requirements, Fannie Mae accepts those requirements in place of its own.</i></p>

\*\* Additional details on insurance requirements for condos and for units in PUD and co-op projects can be found in *Selling Guide* [B7, Insurance](#).

Questions? Contact the Project Standards team at [project\\_standards@fanniemae.com](mailto:project_standards@fanniemae.com).