Multifamily Mortgage Business Lender Letter 15-05

February 26, 2015

To: Multifamily Lenders

From: Tom Wilson, Vice President for Multifamily Credit Risk Management

Subject: Lender Letter 15-05 | Updated Approved Multifamily Lender Certification (Form 4637)

HIGHLIGHTS

- Added Reporting Requirements for AML Compliance
- Deleted identification of certifications that duplicate Form 582
- Each Multifamily Lender must complete all of Form 4637

Introduction

Fannie Mae has issued Lender Letter 15-05 which announces the version of the Approved Multifamily Lender Certification (Form 4637) that must be submitted during Q1 2015. The primary substantive change incorporates reporting and certification of the lender’s compliance with the Anti-Money Laundering requirements of the Bank Secrecy Act and Fannie Mae’s corresponding requirements contained in Part II of the Multifamily Selling and Servicing Guide.

An administrative change deletes references to questions that duplicate information submitted through Form 582. All Multifamily Lenders must submit a complete Form 4637 so that all information pertaining to the Lender’s Multifamily business will be contained in a single report, even if that Lender also maintains a single family business relationship with Fannie Mae.

Effective Date

This Lender Letter is effective immediately. A copy of the Approved Multifamily Lender Certification (Form 4637) is available at www.fanniemae.com/multifamily.

Contact Us

Please contact Tom Wilson at 202-752-2235 or thomas._wilson@fanniemae.com if you have any questions.